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## FOOD VENDOR INFORMATION

### **ITEMS**

Items listed on your application upon approval will be the **only** items allowed for sale at the festival. Please be as specific and descriptive as possible when listing items. We try to eliminate having vendors selling similar products.

### **LOCATIONS AND TIME**

1 Fairground Ln., Tunbridge, VT 05077 ~ Thursday 10:00 AM -10:00 PM, Friday 10:00 AM -10:00 PM, Saturday 10:00 AM -10:00 PM and Sunday 10:00 AM until the event ends. Vendors must be in operation during these times or will forfeit their deposit.

### **SET UP TIME**

Set-up time needs to take place before Wednesday, (***You can come in anytime Monday after 3pm***). This will ensure that Vendors have the required space and time to complete their setup in an organized manner before the health inspector arrives. Your booth must be open for business from Thursday through Sunday. If you choose to open earlier you can because the fans will be wanting food when they pull in on Tuesday.

### **VENDOR FEE**

- Food Vendors are charged a flat fee of \$500.
- Smaller concessions may qualify for a limited fee
- A refundable Security Deposit of \$100 will be charged per unit.

### **SECURITY DEPOSIT**

#### **Refundable Deposit Fee: \$100**

Vendors who fulfill the contract will be refunded by check two weeks after the festival.+

Vendors who:

- Withdraw after signing the contract.
- Damage the Festival Grounds
- Fail to setup as stated in this Vendor Contract
- Fail to meet all obligations as stated in this Vendor Contract

**Will forfeit this deposit.**

## **ELECTRICITY**

This is not included in your vendor fee. If your vendor setup requires utilities you will be required to pay \$25 per night.

**NOTE:** If you are staying in a camper on the grounds and use electricity, you are required to pay in advance for this in addition to vending. **This is a charge provisioned by the Fairgrounds, not Jenny Brook (\$25 per night).**

## **CERTIFICATE OF INSURANCE**

MUST BE RECEIVED WITH THIS APPLICATION/CONTRACT or 35 days prior to the festival. The insurance must name the following as additionally insured: "The Jenny Brook Family Bluegrass Festival". You must also forward photos of your booth/set-up. Minimum of \$1,000,000 (One Million).

## **PERMIT LINKS**

Food Vendors Remember: Full compliance with all guidelines and requirements of the State of Vermont must be followed.

### **REQUIREMENTS:**

[https://www.healthvermont.gov/sites/default/files/documents/pdf/ENV\\_FL\\_TempFoodStandRequirements2015.pdf](https://www.healthvermont.gov/sites/default/files/documents/pdf/ENV_FL_TempFoodStandRequirements2015.pdf)

<b>ONLINE APPLICATION:</b>	<b>PRINT APPLICATION:</b>
<a href="https://vtdoh.safefoodinspection.com/Login.aspx">https://vtdoh.safefoodinspection.com/Login.aspx</a>	<a href="https://www.healthvermont.gov/sites/default/files/documents/pdf/ENV_FL_TemporaryFoodStandApplication2015.pdf">https://www.healthvermont.gov/sites/default/files/documents/pdf/ENV_FL_TemporaryFoodStandApplication2015.pdf</a>

## **RESTRICTIONS**

Alcohol or other substances will **NOT** be permitted during operation. Dogs are not allowed in concession area.

## **INSPECTION**

**ALL FOOD VENDOR SET UPS WILL BE INSPECTED BY THE VERMONT HEALTH INSPECTOR. ALL PERMITS WILL BE NEEDED AT THE TIME OF INSPECTION.** JENNY BROOK will review and reserve the right to not allow the exhibit or sale of any items.

## **SECURITY**

Although there will be security throughout the Festival site, Jenny Brook assumes **NO** responsibility for security of your area, equipment, goods, or any revenues before, during, or after this event.

## **WEATHER**

JENNY BROOK will take place RAIN or SHINE.

## **IMPORTANT INFORMATION AND REQUIREMENTS**

To ensure a *SAFE* and *SUCCESSFUL* JENNY BROOK, please abide by these important guidelines. The Jenny Brook Committee looks forward to you joining them and thank you in advance for your help in understanding and cooperation.